

# VILLAGE OF CURTISS

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## VILLAGE OF CURTISS, FEBRUARY 1, 2022, VILLAGE BOARD MEETING MINUTES

**DATE:** Tuesday, Feb 1, 2022

**TIME:** 6:00pm

**VILLAGE OFFICIALS PRESENT:** Village President Betty Rettig, Trustee Jonathan Unruh, and Trustee Sheila Tomas via GoToMeeting.com.

**ATTENDANCE LIST:** Larry Swarr/DPW, Jane Stoiber/Treasurer, Carol Devine/Clerk, and Julie Wolf/Tribune Phonograph

**PUBLIC PRESENT:** no public present

**A quorum being present, the meeting was called to order at 6:00pm. Pledge of Allegiance recited.**

### **Minutes**

Motion by Unruh/Tomas to approve the minutes for the 12-7-21 Special Village Board Meeting and 1-4-22 Village Board Meeting. Motion carried.

### **Public Comment:**

President Rettig discussed a trespassing situation and noted that the Clark County Sheriff Dept is to be called immediately upon the report of any suspicious activity.

### **Fire Meeting Report-attached:**

Jane Stoiber reported on the 1-26-22 Fire Meeting. Station 1 (Owen) currently has 37 Firefighters/EMTS, with Station 2 (Curtiss) having 8. There are 8 new members in training. 562 Ambulance calls for 2021, along with 116 fire calls.

### **Clark County Economic Development Corporation Dues:**

Motion by Unruh/Rettig to approve to pay \$250 Clark County Economic Development Corporation Dues. Motion carried.

### **League of Wisconsin Municipalities Mutual Insurance Proposal:**

Motion by Unruh/Rettig to approve the League of Wisconsin Municipalities Mutual Insurance Proposal pursuant on deductibles/limits for Auto Physical Damage and No Fault Sewer questions being answered. Motion carried.

### **Clerk/Treasurer Report:**

Motion by Unruh/Rettig to approve General Account: ck #3347-3372, omitting check #3347 resulting in a balance of \$288,069 and Utility Fund: ck #3548-3571, omitting check #3571, resulting in a balance of \$664,608. Motion carried.

### **DPW Report-attached:**

DPW Swarr reported Northside Apartment J had a water leak. The water is turned on to the fourth apartment building, but as of yet, it is unoccupied. In addition to the LRIP funding, potentially looking at applying for the new SLT funding for the Plaza/Matthias project. DPW Swarr had a Jan 11th meeting with Abbyland, Foth, and Triplepoint regarding the Wastewater Treatment Plant upgrade. Foth had additional questions/concerns and DOW Swarr is providing them data from Triplepoint to address their concerns as they are made known.

**Wind Farm Update:**

Trustee Unruh has been in contact with John Barenz, RWE Renewables, emails attached regarding correspondence. RWE can terminate said contract at any time during the next 37 years. They are requesting expansive and open-ended easements on Village land. There was a board consensus to not move forward with the contract.

**CBS Sq Contracts-attached:**

**Master Contract:**

Motion by Unruh/Rettig to approve the Master Contract with various edits made to the original contract including a liability policy minimum of \$1,000,000, allowance for the Village to copy designs, requirement for CBS2 to work with Village DPW in a collaborative manner, etc. Motion carried.

**Professional Services Agreement:**

Motion by Unruh/Rettig to approve the Professional Services Agreement as is. Motion carried.

**Agreement Amendment:**

Motion by Unruh/Rettig to approve the Agreement Amendment with the addition of the noted amounts for approval. Motion carried.

**Billing Organization:**

DPW Swarr will be working with CBS2 on what information we are requesting for our billing. It is his understanding that the DocuSigned contacts will allow CBS2 to segregate the labor as the Village has requested.

**DeSota IA Wastewater Treatment Plant Visit Invitation:**

Motion by Unruh/Rettig to approve DPW Swarr to travel to the DeSota IA Wastewater Treatment Plant Field Day to view their equipment in operation as it is the same equipment we hope to implement. Also included in the travel is the allowance of DPW Swarr to book an economical hotel room. Motion carried.

**Pork Sewer Update, Letter, and Surcharges-attached:**

DPW Swarr says the source of at least some of the additional BOD has been identified and corrected: error in plumbing. DPW Swarr recommended we hold off on surcharges for BOD/flow at this time. The Board made the decision not to allow surcharges until the bills are reviewed by them. The consensus was to use the 2021 rates for January billing.

**Bowen Road:**

D&S Milling is requesting Bowen Road remain closed until summer. They are not rebuilding at this location, but are presently using this location for storage and grain storage. The Board left the road closed until more is known about future plans for the affected lot.

**DNR Construction Upgrade Progress Report #2:**

Motion by Unruh/Rettig to approve the DNR Construction Upgrade Progress Report #2. Motion carried.

**Water Treatment Plant Variable-Frequency Drive:**

The use of a Variable-Frequency Drive would not only save an estimated energy cost of \$1,200 per year, it would also decrease wear and tear on the motor by slowing it down since full power is not always needed. DPW Swarr will look into Focus on Energy to defer some of the cost.

**Rock Filter Variable-Frequency Drive:**

DPW Swarr feels the cost of a Variable-Frequency Drive should be included in the Wastewater Treatment Plant upgrade as this would eliminate the turning on and off the Rock Filter pump when it is not needed.

**Underground Survey for Potential Well Locations:**

Motion by Unruh/Rettig to approve moving forward with the Underground Survey, even with CTW's involvement at the cost of \$3,000. This survey can be done without going on any private land. Motion carried.

**Sludge Management Plan:**

At present time we are trying to collaborate with Halopka Farm Hauling Service for removal of the sludge. DPW Swarr will draft a plan for later consideration.

**East Water Tower:**

DPW Swarr feels the vent can be repaired by the Village.

**Champion Tank Invoice/Stop Payment on ck #3542:**

Motion by Unruh/Rettig to reissue ck #3542 to Champion Tank for 50% of their invoice, not the 80-90% as requested. The Village does not feel the work done by Champion Tank to be satisfactory at this point. Motion carried.

**Sewer Rates-attached:**

Motion by Unruh/Rettig to approve the 2022 Sewer Rates as proposed. Residential rates will be dropping by \$.01 per thousand gallons purchased (from \$3.26 to \$3.25) and \$1 off the fixed rate bringing it down from \$30 per quarter to \$29. Abbyland's rates will also be dropping, but they will be paying more for BOD's as there will be more quantity since at least a portion of the missing BOD has been found. There has also been a mix-up in the Ferric billing that will be rectified. Motion carried.

**Volunteer Privilege Approvals:**

Motion by Unruh/Rettig allowing DPW Swarr to entrust volunteer Philip Fisher with more responsibility, such as some unsupervised work along with the use of power tools and the operation of small equipment (tractor, pickup, etcetera...). The Board expressed concern that equipment operation not be over used, but were fine with what DPW Swarr felt appropriate. Motion carried.

**Monitoring Well Project Special Meeting:**

DPW Swarr would like to get a meeting set up soon with CBS2 for getting proposals for drilling monitoring wells at the Wastewater Treatment Plant.

**Salt for Dust Control:**

Motion by Unruh/Rettig to approve DPW Swarr to purchase a large semi load of salt from a company in Marathon City, at a cost of \$92 per ton, for dust control. This company can deliver salt in the summer. Motion carried.

**Suggested Items for Future Agendas**

Mobile Home Ordinance(s), Paid travel time for employees, time card issue, WTP-VFD

President Rettig adjourned the 2-1-2022 Curtiss Village Board Meeting at 8:20 pm.

--Respectfully submitted,  
Carol Devine, Village Clerk