

# VILLAGE OF CURTISS

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## **MONTHLY MEETING MINUTES**

Tuesday, May 5, 2020 at 6:00 pm in the Village Hall

1. President Randy Busse called the meeting to order at 6:00 pm. Present were: Trustee Unruh, Trustee Betty Rettig, Clerk Megan Zoellick, Deputy Clerk/Treasurer Jane Stoiber, Clerk in training, Carol Devine, and Ron Kundinger. In attendance via GoToMeeting video conference were: Mike Voss, Ross Pattermann and Larry Swarr.
2. Proper posting of the agenda was noted by the Village Board members.
3. Motion by Unruh, second by Rettig to approve the minutes from the April 2020 meeting with noted correction. Motion carried 3-0.
4. MSA Report: MSA update given by Mike Voss: MSA prepared site investigation plan to submit to the DNR. Soil tests are scheduled for May 6, 2020. The pits will need to stay open for the day to see if they fill with water. Findings will be submitted to the DNR.  
Mike also noted that Wells #12 & #13 are decreasing in capacity, looking to rehab wells.
  - a. There were no change orders, pay applications, etc to approve.
5. Public Comment:
  - a. Ron Kundinger stated he closed the gates to the compost area due to people dumping plywood, cupboards, etc.
6. Clerk/Treasurer Report:
  - a. General fund: \$320,633.16
  - b. Utility fund: \$712,117.74
7. DPW Report: DPW Swarr typed up a summary for his report <See attached DPW Report>
8. Board business requiring discussion/action:
  - a. There were no permits/licenses to approve.
  - b. Motion by Unruh, second by Rettig to approve the monthly bills General # 2895-2918, Utility # 2439-2468. Motion carried 3-0.
  - c. Renee Schoen, candidate for Clark County Treasurer, will be on the agenda for the June 2, 2020 meeting.
  - d. Motion by Unruh, second by Rettig to post signs allowing parking on only the west side for New Street due to the narrowness of the road. This will allow for better visibility at the intersections. Motion carried 3-0.
  - e. No action taken on the estimate by the Cahoy Group for the rehabbing of Wells #12 and #13 pending more information. A special meeting will be held if needed.
  - f. Motion by Unruh, second by Rettig to approve Corppor Inspection for inspection of the Cathodic Protection devices at East Water Tower. These devices will then be removed pending approval by the DNR. This service will cost \$820. Motion carried 3-0.
  - g. Motion by Unruh, second by Rettig to approve the purchase allowance for the DPW as follows: \$500 operation & maintenance supplies, \$2,000 operation & maintenance repairs and \$250 per tool. Motion carried 3-0.

- h. DPW Swarr will weigh the different options of driving the Effluent Toxicity Test samples for the Wastewater Treatment Plant to Superior vs shipping them as they are a Saturday delivery.
  - i. No additional quotes received for the repair of the roof at the Community Center.
  - j. No action needed for purchasing an oil plug for the grader as Ron Kundinger has taken care of the repair.
  - k. Motion by Unruh, second by Rettig approving DPW Swarr to purchase up to 20 loads of gravel as needed for village roads. Motion carried 3-0.
  - l. Motion by Unruh, second by Rettig approving DPW Swarr to purchase up to 10 loads of gravel as needed for well roads. Motion carried 3-0.
  - m. DPW Swarr will check with Abbyland if they will still apply substance to roads for dust control.
  - n. Motion by Unruh, second by Rettig to resurface Plaza Drive north of Matthias for a cost of \$10,800 and repair south of Matthias within reason. Matthias drive to the west was put on hold at this time. Motion carried 3-0.
  - o. No extra sweeping, continue with the fall street sweeping.
  - p. Online purchase of filters for the blowers approved with credit card.
  - q. No action taken for purchasing valves for wells #1 & #4
  - r. Motion by Rettig, second by Unruh to approve applying for a Credit Card from our bank with a \$1,000 limit. The Clerk and the DPW would be listed on the account. Motion carried 3-0.
9. Old business:
- a. Other old business: President Busse will continue looking in to cost of living increase for the PSC
10. New Business:
- a. Nick Wirtlia will be retiring from Abbyland in August so he will be available for lawn mowing if the Village needs him.
  - b. Formally approve the addition of Clerk Carol Devine to all accounts
11. Motion by Rettig, second by Unruh to adjourn the meeting at 7:53 pm. Motion carried 3-0.

Submitted by \_\_\_\_\_ Village Clerk

Approved by \_\_\_\_\_ Village President

Approved on \_\_\_\_\_