

VILLAGE OF CURTISS

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SPECIAL MEETING MINUTES

Tuesday, March 17, 2020 at 7:00 pm in the Village Hall

1. President Randy Busse called the meeting to order at 7:00 pm. Present were: Trustee Betty Rettig, Trustee Jonathan Unruh, Deputy Clerk/Treasurer Jane Stoiber, DPW Larry Swarr, Clerk Megan Zoellick, and Clerk Jennifer Frankewicz.
2. Proper posting of the agenda was noted by the Village Board members.
3. Betty Rettig informed the board that she is still receiving complaints about a light not working on the overpass. DPW Swarr checked, there isn't a short and he will continue working to find the problem. Randy Busse updated the board about the latest state update for COVID-19 (see attached). Megan Zoellick updated the board with COVID-19 election precautions.
4. Motion by Rettig, second by Unruh to make changes to Abby Bank tax and rental accounts. These are the following changes: tax account will have Randy Busse, Jane Stoiber, and Jennifer Frankewicz listed and the rental account will have Sandy Busse, Jane Stoiber, and Jennifer Frankewicz. Motion carried 3-0.
5. Motion by Unruh, second by Rettig to pay the invoice for the HWY E project. Motion carried 3-0.
6. Motion by Unruh, second by Rettig to fix an error in the Cross Connection Control Ordinance. Section 6 last sentence will read: "...shall **not** be restored". Motion carried 3-0.
7. No action taken regarding a resolution to transfer money from sewer to water account.
8. No action taken regarding making an adjustment to water rates for cost of living.
9. Motion by Unruh, second by Rettig to adjourn from Open Session and go into Closed Session pursuant WI STATE STAT. 19.85(1)19.85(1)(c) "Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility." The purpose of this closed session is to conduct a 90 day review for DPW Swarr. Motion carried 3-0.
 - a. Roll Call Vote. Unruh- Aye, Rettig- Aye, Busse- Aye
10. Motion by Unruh, second by Rettig to adjourn from Closed Session and reconvene into Open Session. Motion carried 3-0.
 - a. Roll Call Vote. Unruh- Aye, Rettig- Aye, Busse- Aye
11. Motion by Rettig, second by Unruh to increase DPW Swarr's wages from \$15.00/hr. to \$17.00/hr. Motion carried 3-0.
12. Other business: If information for items 7 and 8 are received before the April meeting, they can be put on the April Agenda. The meter project may be postponed. Discuss the possibility of compensating Sandra Busse more in the future because of extra lawn mowing duties and possibly extra sanitizing duties because of COVID-19. While completing his checks for the commercial and industrial meters, DPW Swarr noticed there is no lock on the bi-pass valve of the Abbyland DC west meter.
13. Motion by Unruh, second by Rettig to adjourn the meeting at 7:54 pm. Motion carried 3-0.

Submitted by _____ Village Clerk

Approved by _____ Village President

Approved on _____