

VILLAGE OF CURTISS

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MONTHLY MEETING MINUTES

Tuesday, November 5, 2019 at 6:00 pm in the Village Hall

1. President Randy Busse called the meeting to order at 6:00 pm. Present were: Trustee Betty Rettig, Trustee Jonathan Unruh, and Clerk Megan Zoellick. Others in attendance: Dave Wierzba, Dave Krugler, Sosaeh Connahvichnah, Ross Patterman, Linette Unruh Rose Kundinger, Ron Kundinger, and Deputy Clerk/Treasurer Jane Stoiber. Absent was: DPW David Duellman. Pledge of Allegiance was recited.
2. Proper posting of the agenda was noted by the Village Board members.
3. Motion by Unruh, second by Rettig to approve the minutes from the October 21, 2019 special meeting with corrections, contingent upon approval of DPW Duellman regarding the discussion of issues . Motion carried 3-0.
4. Public Comment:
 - a. Residents Ron and Rose Kundinger asked why the roads were graded so poorly.
 - b. Abbyland Representative Sosaeh Connahvichnah asked the board if they would be continuing with Davy Engineering for the Sewer Agreement update or if they would be moving that project to MSA since MSA is actively involved in the Village updates. A list of the updates need from the current agreement was given to the board to review.
5. MSA Report: MSA updated given by Dave Krugler. <see attached>
 - a. There were no change orders, pay apps, etc. to approve.
 - b. Discussion on TIDs led by Dave Wierzba.
6. Clerk/Treasurer Report:
 - a. General fund: \$346,098.84
 - b. Utility fund: \$707,992.87
7. DPW Report: DPW Duellman was not present. A written update was left for the board: Samples have been taken daily, all O.K. Bugs have been going into the ponds. The Curtiss water tower will be inspected from Lane Tank this month. Six street lights on Plaza drive are not working. Installed a new water meter on 114 South Street. Quote from Hickman Buildings for the CCC.
8. Board business requiring discussion/action:
 - a. There were no permits/licenses to approve.
 - b. Motion by Unruh, second by Rettig to approve the monthly bills. General # 2804-2820, Utility #2305-2336. Motion carried 3-0.
 - c. Motion by Unruh, second by Rettig to waive the surcharges for Abbyland's September Sewer bills. Motion carried 3-0
 - d. Motion by Unruh, second by Rettig to approve the Village of Curtiss General Tax Levy for 2020 at \$114,419.00 pursuant to section 60.10(1)(a). Motion carried 3-0.

- e. Motion by Rettig, second by Unruh to approve the Hydrocorp contract for the installation of water meters. Motion carried 3-0.
 - f. No action taken regarding updating building ordinance. Questions will be sent to Assessor Jeremy Kurtzweil to see what affects the value of properties and is pertinent for the building permit ordinance..
 - g. No action taken regarding the incentives for new business, discussed during the TID discussion by MSA.
 - h. No action taken regarding the enforcement of ordinances.
 - i. No action taken regarding the options for training DPW.
9. Old Business:
- a. CDBG account has been closed, the Village was able to retain \$5,282.66 from account for administrative costs. That amount was deposited into the General Fund and will be added to the 2019 budget.
10. New Business:
- a. A quote for repairs to the Community Center Roof was received.
 - b. There was an issue with the water meter at Ron Habemeyer's house. They turned in the bill they received from the plumbing company and would like the board to review it and determine if the Village will cover the cost of repairs.
11. Motion by Rettig, second by Unruh to adjourn the meeting at 7:30 pm. Motion carried 3-0.

Submitted by _____ Village Clerk

Approved by _____ Village President

Approved on _____