

# VILLAGE OF CURTISS

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## **MONTHLY MEETING MINUTES**

Tuesday, February 4, 2020 at 6:00 pm in the Village Hall

1. President Randy Busse called the meeting to order at 6:00 pm. Present were: Trustee Jonathan Unruh, Clerk Megan Zoellick, Deputy Clerk/Treasurer Jane Stoiber, Clerk Trainee Jennifer Frankewicz, and DPW Larry Swarr. Others in attendance: Mike Voss and Ross Pattermann. Absent was Trustee Betty Rettig.
2. Proper posting of the agenda was noted by the Village Board members.
3. Motion by Unruh, second by Busse to approve the minutes from the January 2020 meetings with corrections. Motion carried 2-0.
4. Public Comment:
  - a. Jane Stoiber informed the Board that a dog was found roaming the Village. She posted information about it online. DPW Swarr caught the dog and has it contained in the maintenance shop. If the owner is not found by Friday the dog may be brought to the Clark County Humane Society.
5. MSA Report: MSA updated given by Mike Voss: MSA recommends site excavation for ponds (lagoons) to determine the height of groundwater. This is in conjunction with recommendations by the DNR. There is no guarantee that the site excavation would solve any issues.
  - a. There were no change orders, pay applications, etc to approve.
6. Clerk/Treasurer Report:
  - a. General fund: \$343,014.35
  - b. Utility fund: \$714,180.95
7. DPW Report: DPW Swarr reported that the recent ammonia levels were high. It is most likely a seasonal change due to the ice on the lagoons. The pilot light went out at the post office and a part was ordered to replace it. The backwash pipes have a leak that wasn't successfully patched. The pipes may need to be replaced. The DO meter has been repaired and there is no need to purchase a new one at this time. The DNR representative said that the chlorine levels are high and recommended doing daily readings and weekly reductions. It was a recommendation by the DNR but not required. Swarr said he is still reducing the amount of chemicals to lower the readings. Ron reported that he is having issues with Abbyland trucks when he needs to plow. Christmas decorations were taken down with the use of Abbyland's lift. Davy Engineering is opposed to Abbyland using degreaser in the Pork Plant because it sends that grease to the Village instead of being taken care of in Abbyland. Swiderski came to fix the snowblower on the tractor, it broke immediately afterwards.
8. Board business requiring discussion/action:
  - a. There were no permits/licenses to approve.
  - b. Motion by Unruh, second by Busse to approve the monthly bills General # 2858-2877, Utility # 2388-2414. Motion carried 2-0.
  - c. Motion by Unruh, second by Busse to approve the 2020 Spectrum Insurance quote. Motion carried 2-0.

- d. No action taken on updating Building Permit Ordinance.
  - e. No action taken on creating an ordinance for enforcement of ordinances and issuing citations.
  - f. No action taken on possibly abandoning Well #11. Repairs are going to be made to get the well running again. It will be tested to make sure it isn't causing any issues in the system.
  - g. No action taken on rehabbing current wells or digging new wells.
  - h. Motion by Unruh, second by Busse to stop using In-Pipe bugs after our current two month supply runs out. DPW Swarr will judge sludge in the Fall. Motion carried 2-0.
  - i. No action taken on making changes to Abbyland DC sampling. Sampling will continue until consistency is proven at Abbyland and then the matter will be reviewed again.
  - j. Motion by Unruh, second by Busse to approve DPW Swarr's attendance at the WI Asphalt Pavement Association meeting. He can attend this free meeting during whichever date fits within his schedule. Motion carried 2-0.
  - k. No action taken on DPW Swarr attending the Digger's Hotline meeting. The Board asked Swarr to see if our utilities are also covered when a resident calls the hotline.
  - l. Motion by Unruh, second by Busse to order two sets of magnetic signs for the Village truck. DPW Swarr will be reimbursed for this purchase. Motion carried 2-0.
  - m. No action taken on installing air exchange timers and new thermostats at the Water Treatment Plant.
  - n. No action taken on DPW Swarr obtaining Drinking Water Certification. The Board would like to see other options.
  - o. No action taken on Screen Lift Station garbage pick-up.
  - p. Motion by Unruh, second by Busse to reduce services from Bay Towel to only keep the rugs in the Village office. We will no longer receive rugs for the Community Center. Motion carried 2-0.
9. Old Business:
- a. The camera has been installed in the Village office and is working. The company is sending a higher tech camera as a promotional bonus. When that is received it will be installed and tested. The original will be kept as a back-up.
  - b. Other old business: Confirmation will be received from Gregory Stacker about the camera usage in surveillance mode.
10. New Business:
- a. Express Disposal asked if the Village route could be changed to Friday instead of Tuesday.
  - b. Board will need to discuss a policy for lost dogs.
11. Motion by Unruh, second by Busse to adjourn the meeting at 8:43 pm. Motion carried 2-0.

Submitted by \_\_\_\_\_ Village Clerk

Approved by \_\_\_\_\_ Village President

Approved on \_\_\_\_\_