

VILLAGE OF CURTISS

915 MERIDIAN STREET | PO BOX 97 | CURTISS, WI | 54422
PHONE 715.223.6226 FAX 715.223.1401

SPECIAL MEETING MINUTES

Thursday, January 23, 2020 at 7:00 pm in the Village Hall

1. President Randy Busse called the meeting to order at 7:00 pm. Present were: Trustee Betty Rettig, Trustee Jonathan Unruh, and Clerk Megan Zoellick. Others in attendance: Jennifer Frankewicz, Jamie Palmquist, Crystal Chenier, and Steve Devine-Jelinski. Absent was Deputy Clerk/Treasurer Jane Stoiber.
2. Proper posting of the agenda was noted by the Village Board members.
3. Clerk Zoellick informed the board that a receipt was found from JH Larson, that was paid in February 2019, that showed the Village had purchased a clamp meter. DPW Swarr had previously requested purchasing one. DPW and board are both informed, meter has not been located. Also, DPW Swarr provided examples of the clothing he would be purchasing to wear in lieu of a uniform.
4. Motion by Rettig, second by Unruh to adjourn from Open Session and go into Closed Session pursuant WI STATE STAT. 19.85(1)19.85(1)(c) "Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility." The purpose of this closed session is to conduct interviews with potential clerk candidates. Motion carried 3-0.
 - a. Roll Call Vote. Unruh- Aye, Rettig- Aye, Busse- Aye
5. Motion by Rettig, second by Unruh to adjourn from Closed Session and reconvene into Open Session. Motion carried 3-0.
 - a. Roll Call Vote. Unruh- Aye, Rettig- Aye, Busse- Aye
6. Motion by Unruh, second by Rettig to offer Jennifer Frankewicz the clerk position with the following: \$13.00/hr and a performance review after three months. Employment is contingent on a background check. Motion carried 3-0.
7. Motion by Rettig, second by Unruh to pay \$293.35 for the 2020 League of Wisconsin Municipality dues. Motion carried 3-0.
8. Motion by Rettig, second by Unruh to pay \$125.00 for the 2020 AbbyColby Chamber of Commerce dues. Motion carried 3-0.
9. No action taken regarding the air exchange system at the Water Treatment Plant.
10. Motion by Unruh, second by Rettig to purchase a pair of snowshoes for public works employees. DPW can purchase a pair with a cost up to \$70. Motion carried 3-0.
11. Other business: President Busse explained to the board that the Village has a contract with Bay Towel until September 2022. There would be a buy-out for the remainder of the contract if the Village decided they no longer wanted those services.
12. Motion by Rettig, second by Unruh to adjourn the meeting at 9:24 pm. Motion carried 3-0.

Submitted by _____ Village Clerk

Approved by _____ Village President

Approved on _____