

VILLAGE OF CURTISS

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SPECIAL MEETING MINUTES

Monday, October 21, 2019 at 7:00 pm in the Village Hall

1. President Randy Busse called the meeting to order at 7:00 pm. Present were: Trustee Betty Rettig, Trustee Jonathan Unruh, Deputy Clerk/Treasurer Jane Stoiber and Clerk Megan Zoellick. Others in attendance: DPW Dave Duellman
2. Proper posting of the agenda was noted by the Village Board members.
3. Motion by Unruh, second by Rettig to adjourn from Open Session and go into Closed Session pursuant WI STATE STAT. 19.85(1)19.85(1)(c) "Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility." The purpose of this closed session is to review DPW Duellman's work performance. Motion carried 3-0.
 - a. Roll Call Vote. Unruh- Aye, Rettig- Aye, Busse- Aye
4. Motion by Unruh, second by Rettig to adjourn from Closed Session and reconvene into Open Session. Motion carried 3-0.
 - a. Roll Call Vote. Unruh- Aye, Rettig- Aye, Busse- Aye
5. Motion by Unruh, second by Rettig to have DPW Duellman complete a list of tasks before November 20, 2019, unless another deadline is specified. <See attached> Motion carried 3-0.
6. Other business:
 - a. A special meeting date will be held November 20, 2019 at 7:00pm to review the list of tasks DPW is to complete.
7. Motion by Unruh, second by Rettig to adjourn the meeting at 8:11 pm. Motion carried 3-0.

Submitted by _____ Village Clerk

Approved by _____ Village President

Approved on _____

DPW items to be completed by November 20th, 2019 at the special meeting;

- Water tower inspection- ASAP
- Complete grading roads by October 31, 2019
- Flows to Jennifer on time- November 5, 2019
- Groom area around lagoons
- Keep up with water and sewer samples
- Degreaser drum needs to be brought to Abbyland
- All bugs must be used as required
- Record hours and work completed, turn in weekly timecard to Randy
(Copies will be given to the board.)
- Heaters must be placed in well houses
- 30-days no complaints of alcohol usage
- 30-days increase in phone/email availability to vendors, engineers, clerk, etc.