

VILLAGE OF CURTISS

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MONTHLY MEETING MINUTES

Tuesday, August 6, 2019 at 6:00 pm in the Village Hall

1. President Randy Busse called the meeting to order at 6:00 pm. Present were: Trustee Betty Rettig, Trustee Jonathan Unruh, and Clerk Megan Zoellick. Others in attendance: Sandy Busse, Dennis Lindau, Ross Pattermann, Dave Krugler, Linda Swarr, Sosaeh Connachvichnah, and DPW Dave Duellman, Deputy Clerk/Treasurer Jane Stoiber. Pledge of Allegiance was recited.
2. Proper posting of the agenda was noted by the Village Board members.
3. Motion by Unruh, second by Rettig to approve the minutes from the July 2019 meeting with corrections. Motion carried 3-0.
4. Public Comment:
 - a. Resident Linda Swarr asked if she needed to apply for another building permit for materials purchased under a previous permit. The board assured here that since the materials had been purchased under a valid permit that she would not need to apply for another one to complete the work.
5. MSA Report: Dave Krugler reported that he is continuing to work on the facility plan for the December deadline. He also reported that Mike Voss and Abby Meyer have resigned from MSA, but assured the board that all projects would continue as expected.
 - a. There were no change orders, pay apps, etc. to approve.
6. Clerk/Treasurer Report:
 - a. General fund: \$353,656.11
 - b. Utility fund: \$677,538.01
7. DPW Report: Bruner came to fix the transducer. Chloride readings were low but that has been fixed now. The DOT is concerned with curb and gutters that are sagging and will cause pooling on the new asphalt. The water hydrant is being put in on the north end of Meridian on Thursday, notices were given to residents that would be affected by a temporary water shut-off.
 - a. The board was given a copy of the Annual Water Supply Inspection by the DNR.
8. Board business requiring discussion/action:
 - a. There were no permits/licenses to approve.
 - b. Motion by Rettig, second by Unruh to approve the monthly bills. General # 2760-2775, Utility #2239-2261. Motion carried 3-0.
 - c. Motion by Unruh, second by Rettig to approve the \$5 late fee for dog licenses (it is part of the new online dog license program introduced by Clark County). Motion carried 3-0.
 - d. No action taken on purchasing a computer for Treasurer Stoiber until more information can be obtained.
 - e. President Busse spoke to ALPHA Processing about moving the concrete they put in the Village dump, a tentative date for that to be done is August 12. Motion by Rettig, second

by Unruh to bill the cost of moving that material if the Village has to hire someone to move. Motion carried 3-0.

- f. No action taken regarding replacing Village sidewalks.
- g. Costs for some manhole adjustments and approach replacements were not factored into the original estimate for the County E project, the difference will be billed after the project has been completed. The change adds about \$16,000 to the Village's share of the project. No action taken.
- h. Motion by Unruh, second by Busse to replace the 263 feet of sagging curb recommended by the DOT, contingent on funds available in the General account. Trustee Rettig abstained from voting. Motion carried 2-0.
- i. Motion by Rettig, second by Unruh to close the CDBG account. Motion carried 3-0.
- j. Motion by Rettig, second by Unruh to have Nick Wirtala and Dave Duellman attend the Annual WRWA Outdoor Expo. The cost of the expo is \$65/person. Motion carried 3-0.
- k. Motion by Unruh, second by Rettig to approve using an average of flow of 75,000 for the dates in question for May and June sewer billing to Abbyland. Motion carried 3-0.
- l. Duplicate item. (See item f)
- m. Motion by Rettig, second by Unruh to postpone discussion regarding the building permit ordinance until Jeremy Kurtzweil can attend a board meeting. Motion carried 3-0

9. Old Business:

- a. The baby swings have been replaced at both parks.
- b. Salazars explained that their unwanted guest were responsible for climbing onto the roof of the park pavilion.
- c. After the County E project is completed the sidewalk areas that were ripped up for utility work will be fixed.

10. New Business:

- a. Treasurer Stoiber stated that the new program that Clark County is using for Property Taxes with have a yearly fee of \$300 for the Village.
- b. DPW Duellman's review date will be Tuesday, August 13, 2019 at 7:00pm in the Village Hall

11. Motion by Rettig, second by Unruh to adjourn the meeting at 7:31 pm. Motion carried 3-0.

Submitted by _____ Village Clerk

Approved by _____ Village President

Approved on _____