

# VILLAGE OF CURTISS

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## *MONTHLY MEETING MINUTES*

Tuesday, July 2, 2019 at 6:00 pm in the Village Hall

1. President Randy Busse called the meeting to order at 6:00 pm. Present were: Trustee Betty Rettig, Trustee Jonathan Unruh, and Clerk Megan Zoellick. Others in attendance: Sandy Busse, Dennis Lindau, Ross Pattermann, Perry Rettig, Ron Kundinger, Rose Kundinger, and DPW Dave Duellman. Absent was: Deputy Clerk/Treasurer Jane Stoiber. Pledge of Allegiance was recited.
2. Proper posting of the agenda was noted by the Village Board members.
3. Motion by Unruh, second by Rettig to approve the minutes from the June 2019 meeting. Motion carried 3-0.
4. Public Comment:
  - a. Trustee Betty Rettig stated that the Village president should not be speaking to residents about complaints, instead a letter should be sent to the resident through the clerk's office.
  - b. Resident Rose Kundinger stated that not all of their vehicles are unregistered in their yard.
  - c. Resident Perry Rettig stated that he contacted the Clark County Sheriff's department regarding a loose dog. The sheriff explained that the Sheriff's Department can issue citations but would not pick the dog up, the Mayville constable would need to be called to take the dog.
5. Clerk/Treasurer Report:
  - a. General fund: \$278,476.33
  - b. Utility fund: \$704,239.35
6. DPW Report: Wells #7 & #8 were hit by lightning on Sunday, June 30, they are up and running today. The Village's red truck has a scratch on the side, he will speak to an auto body place about a quote to fix it. The monthly wastewater discharge report was presented, DPW Duellman suggested that a copy is kept at the DPW's office, as well as the Clerk's office. The dumpster at the wastewater plant is not needed, garbage can be hauled to the dumpster at the shop. The clutch went out of the grader, Niemuth Implement hauled it for the repairs. A quote for crack fill on Plaza Drive has not been received. The water towers were inspected, lights need to be replaced on each. The shop door was found open last weekend.
  - a. Clerk Zoellick presented the board with the 2018 Compliance Maintenance Annual Report (CMAR), the report was completed before DPW Duellman was hired.
7. MSA Report: No Report.
  - a. There were no change orders, pay apps, etc. to approve.
8. Board business requiring discussion/action:

- a. Motion by Rettig, second by Unruh to approve a building permit for Aurelio Juarez Salazar for a garage port on Lot #6/#7 on 2nd Street. Motion carried 3-0.
  - b. Motion by Rettig, second by Unruh to approve the monthly bills with the exception of #2225, until Clerk checks into billing a portion to Abbyland. General # 2735-2759, Utility # 2210-2238. Motion carried 3-0.
  - c. Sandy Busse stated that she cleaned the vents at the Curtiss Community Center, she suggested to the board that they do not need to be professionally cleaned this year. No action taken.
  - d. Motion by Rettig, second by Unruh to purchase maintenance agreements for the election equipment. Motion carried 3-0.
  - e. President Busse and DPW Duellman stated that they are both working on alternatives to cleaning out the box culverts. No action taken.
  - f. Motion by Rettig, second by Unruh to post a sign to the effect of “no parking beyond this point” by the mileage sign east of E on Plaza Drive. Motion carried 3-0.
  - g. No action taken for dust control on roads.
  - h. Motion by Rettig, second by Busse to purchase the swings for the park on the Village debit card. The cost of both swings will be reimbursed to the Village from the park rental account. Motion carried 2-0. Unruh abstained his vote.
  - i. Clerk is to contact properties that need clean-up via phone before sending out reminder letters. No action taken.
  - j. Motion by Rettig, second by Busse to purchase a baby swing for the Curtiss Community Center. Motion carried 2-0. Unruh abstained his vote.
  - k. Motion by Rettig, second by Unruh for DPW Duellman to attend the Annual Northwoods Collection System Seminar in Marshfield, WI on Thursday, July 25, 2019. Motion carried 3-0.
  - l. Payment will not be sent to Jakel for Invoice #19819 for jetting sewer at the park pavilion until the problem is looked into. No action taken.
  - m. Issue will be brought up at the Highway E pre-construction meeting with MSA on July 8, 2019. No action taken.
  - n. Motion by Rettig, second by Unruh to change “shall” to “may” in Section 7 of the animal ordinance so that it reads, “ Any animal running at large *may* be seized and impounded by any public official of the Village of Curtiss.” Motion carried 3-0.
  - o. Motion by Unruh, second by Rettig to paint parking lanes on Meridian Street after Highway E project construction. Motion carried 3-0.
  - p. Motion by Rettig, second by Unruh for Clerk Zoellick to attend PASER/WISLER Road ratings workshop on August 1, 2019 in Weston, WI. Information will be shared with DPW Duellman. Motion carried 3-0.
9. Old Business:
- a. Other old business: Board discussing public comments with residents.
10. New Business:
- a. DPW Duellman let a discussion regarding the possibility of an agreement for back-up operators potentially with the Village of Dorchester.

- b. Other new business: Special Meeting set for Tuesday July 9, 2019 at 7:00pm to address the following: Insight FS Contract due by July 31, 2019, Nick Wirtala attending Northwoods Collection System Seminar, Nick Wirtala and DPW Duellman attending RCAP workshop.
  - c. Clerk Zoellick indicated that there were a lot of spiders in the office and suggested that the building be sprayed.
  - d. On Walnut/Laabs there were culverts found hidden that are too shallow for proper drainage, on Front Street the culvert is too shallow. DPW Duellman will look into a quote for culverts and ditches in those problem areas.
11. Motion by Rettig, second by Unruh to adjourn the meeting at 7:36 pm. Motion carried 3-0.

Submitted by \_\_\_\_\_ Village Clerk

Approved by \_\_\_\_\_ Village President

Approved on \_\_\_\_\_